



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

October 10, 2025

**DIVISION MEMORANDUM**  
**No. 568, s. 2025**

**IMPLEMENTATION OF FEASIBILITY STUDY AND TEACHING  
INTERNSHIP IN PARTNERSHIP WITH HIGHER EDUCATION  
INSTITUTIONS (HEIs)**

TO: Assistant Schools Division Superintendent  
Chief – Curriculum Implementation Division (CID)  
Chief – School Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
School heads and Head Teachers– Elementary and Secondary  
Master Teachers, Teachers – Elementary and Secondary  
All Others Concerned

1. The Schools Division Office of Batangas affirms its strong support for the partnership between Higher Education Institutions (HEIs) and the Department of Education (DepEd) Region IV-A CALABARZON in the implementation of feasibility study and teaching internship programs. This partnership is anchored on the Joint DepEd–CHED Memorandum No. 1, s. 2021, which provides the national policy and implementing guidelines for field study and teaching internship.
2. Consistent with this mandate, the following directives are issued:
  - a. Orientation of School Heads – All sub-offices are enjoined to conduct orientation sessions for all school heads, with or without deployed observers and practicum students, to ensure uniform understanding of the policy. This orientation will be spearheaded by their own district supervisors.
  - b. Assurance of Quality Field Experience – The Schools Division Office of Batangas emphasizes the importance of providing pre-service teachers with quality and meaningful field experiences that will adequately prepare them for the teaching profession.
  - c. Practice of Variety of Internship Activities – Schools are directed to provide opportunities for pre-service teachers to practice the variety of activities identified in the Joint DepEd–CHED Memorandum No. 1, s. 2021. Strictly, practice teachers shall **not** be required to undertake over-expensive preparations of instructional materials or any outputs beyond what is necessary for their training.
  - d. Monitoring and Supervision – The implementation of these guidelines shall be subject to the keen monitoring of District Supervisors in close coordination with the SDO Field Study and Internship Coordinator, to ensure fidelity and compliance with policy standards in the conduct of Field Study, Internship, and most especially the Final Demonstration Teaching.



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3. Through this initiative, the Schools Division Office of Batangas remains committed to delivering quality educational experiences and strengthening its collaboration with HEIs for the preparation of future educators.
4. This Memorandum shall take effect immediately.
5. For strict compliance.

  
**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent 

Encl. None

Reference: None

To be indicated in the Perpetual Index under the following subject:

Issuances- Division Memorandum

MLJCB/ IMPLEMENTATION OF FEASIBILITY STUDY AND TEACHING INTERNSHIP IN PARTNERSHIP WITH  
HIGHER EDUCATION INSTITUTIONS (HEIs)/ S2-112361 / 10/06/2025